



Date: September 1st, 2024

To: Dr. Ron Gerhard, Team Chair
Dr. Armida Ornelas, Vice Chair
Dr. Gohar Momijian, ACCJC Staff Liaison

From: Dr. Cynthia Olivo, President, Fullerton College
CC: Dr. José Ramón Núñez, Accreditation Liaison Officer

Re: Fullerton College Update on Core Inquiries

Fullerton College is looking forward to the upcoming Focused Site Visit. In order to facilitate the team's review process, please see the pertinent college developments pertaining to the core inquiries, in addition to evidence the team may find helpful in advance of the visit.

Core Inquiry 1:

The team was impressed by Fullerton College's Campus Collaborations Team efforts and would like to better understand how the Campus Collaborations Team engages with internal and external stakeholders to align and enhance strategic planning efforts, ensuring efforts support the college's strategic plan.

Standards or Policies:

I.B.1, II.A.5, II.A.6., II.A.7, II.A.11

Briefly describe any institutional improvements, strengthening of processes, documented outcomes, discussions or reflections that have occurred pertaining to Core Inquiry 1. (300 words max.)

The Campus Collaboration Team (CCT) began meeting in Spring 2023. Its membership includes all campus committee chairs, student support program leads, and the Director of Institutional Effectiveness. The team brings together representatives of shared governance committees and other campus leaders in order to reduce information "silos" and create opportunities to align and coordinate various campus efforts to improve student outcomes, equity, and inclusivity in support of the campus strategic plan. This communication is intended to streamline decision-making through the Faculty Senate and President's Advisory Council.

The CCT played a role in the College's current effort to improve planning. The co-chairs and several members of CCT led an Integrated Planning Workgroup (IPWG) to develop a proposal to align College's planning and resource allocation.

The IPWG proposal, adopted by the College in Spring 2024, includes four major changes to planning and resource allocation processes:

1. Institute a planning process that takes place annually, guided by the Program Review and Planning Committee (PRPC)
2. Institute a resource allocation process that takes place annually, guided by the Planning and Budget Steering Committee (PBSC)
3. Adjust the reporting and chair structure for PRPC and PBSC to align with their purposes. Both will become dual reporting committees to the Faculty Senate and the President's Advisory Council. PRPC will be chaired by a faculty member and the director of the Office of Institutional Effectiveness.
4. Increase collaboration between PRPC and PBSC, especially in working together to develop criteria for evaluating resource requests and Strategic Action Plans

This reorganization of the planning and resource allocation process is intended to increase collaborative planning among departments. It streamlines and expedites the funding process, which will allow programs to implement Strategic Action Plans in a timely manner.

Evidence: Provide the list of evidentiary documents that will assist the team to better understand college processes, outcomes, and activities pertaining to Core Inquiry 1. (documents should be separate pdf files, accessible via hyperlinks and uploaded to ACCJC's cloud service)

The following list is in response to core inquiry as well as the "Request for Additional Information/Evidence"

1. "College efforts to improve planning"
 - [IPWG proposal final draft](#)
 - [IPWG presentation](#)
2. "Timelines that outline key milestones, decision points, and outcomes achieved by the Campus Collaborations Committee since its inception."
 - [CCT Timeline Document](#)
 - [Meeting Agendas/minutes from Campus Collaborations Teams to date](#)
 - [CCT Annual report Spring 2024](#)
3. "Sources of Data that inform the collaborative process"
 - [Chemistry Instructional Program Review Self-Study 2021](#)
 - [EOPS/CARE Instructional Program Review Self-Study 2022](#)
 - [ESL Annual Program Review Update 2023](#)
 - [Academic Support Center Annual Program Review Update 2023](#)

- [Program Review and Planning Committee Annual Report Spring 2024](#)
- [Program Review and Planning Committee Resource Requests Fall 2023](#)
- [Enrollment Management Dashboard \(2\)](#)
- [Program Mapping Data-Accounting](#)
- [Program Mapping Data-English](#)

4. “Documentation of the course and program scheduling processes and strategies”

- [SEM Roadshow PowerPoint \(Spring 2023\)](#)
- [SEM Committee purpose and membership info](#)
- [NOCCCD Course Scheduling Manual \(Feb. 2023\)](#)
- [NOCCCD Catalog Timeline \(approved March 2023\)](#)
- [Dual Enrollment Scheduling Guideline](#)
- [Dual Enrollment Scheduling Calendar](#)
- [Fullerton College Class Schedule Timeline \(Spring 2024\)](#)

5. “Process of establishing program maps. (Program Mapping Advisory task force).”

- [Draft Program Mapper SOP at Fullerton College](#)
- [Mapping Guidelines 2019](#)
- [Mapping Guidelines UPDATED 2021](#)
- [Program Mapping Design Principles Final Approved](#)
- [Program Mapping Design Principles Updated Spring 2023](#)
- [Revised Design Principles Spring 2024](#)
- [Program Map Taskforce Proposal](#)
- [PMAT Minutes 9 26 22](#)
- [Program Mapping Advisory Taskforce Year End Report 2024](#)

6. “Decision/Communication tree: How does communication happen between these entities?”

- [Planning Process Flowchart](#)
- [FC Committees webpage](#)
- [CCT webpage](#)
- [NOCCCD Function Map](#)
- Schedule of Annual Reports to [PAC](#) and [Faculty Senate](#)

7. “Technology support – what technology resources support the coordination/communication among this collaborative?”

- Tableau supports program review, enrollment, and scheduling
 - [Appendix A Dashboard](#)

- [Tableau APRU Institution Set Standards for Math](#)
- [Fullerton Management Dashboards screenshot](#)
- [Fullerton College Enrollment and Course Details Dashboard](#)
- Program Mapper supports program mapping
 - [Draft Program Mapper SOP at Fullerton College](#)
 - [Program Review - Guided Pathways 1.21.23 p. 3-4](#)

Context/additional information (if applicable): Please feel free to provide any additional relevant information that provides context for the college's work. (300 words max.)

The primary way the new process is expected to improve student learning is that it adds a step for the College to establish a set of priorities focused on student learning that will be used throughout the planning and resource allocation process.

Prioritization will occur at the front-end of the planning process. Specifically, when departments are meeting and developing their self-studies, they will identify resource requests that are tied to the student learning priorities identified in the Strategic Plan.

It will also allow PRPC to focus more on continuous quality improvement in instructional and student support services programs.